

# The Emerson School Board of Directors Meeting Minutes

Date/Time: 4/24/2023, 05:00 PM - 7:00 PM

Location: Call in via Zoom

Members Present: Sunita Sandoz, Jesse Sweet, Jill Sorber, Eric Maxen, Deb Brown, Kapil Dev, Matthew Ellis.

Members Absent: none.

Guests/ Public Attendees: Kim Finn (staff rep), several candidates for the board.

Agenda Topic (Time Allotted)	Notes
Welcome & check-in (5:00-5:10)	Brief greetings, review of meeting agenda and protocol.
<b>Review and Vote: Meeting Minutes</b> for March 2023 (5:10-5:15)	<p>Discussion / Corrections: Please note that State of School email was included as an attachment below the body of the minutes.</p> <p>Eric motions to <b>approve the March 2023 Meeting Minutes, Jesse</b> seconds.            → All in favor, none opposed, none abstain.</p>
<b>Review and Vote: Financials</b> for February and March 2023 (5:15-5:25).	<p>Discussion: Expenses tracking in budget. Arts Tax funds are spending down now that we've had a 50% FTE Art Teacher for 5 years, and staff are discussing planning for this in future budget years. Cash has increased again above 500k. Auction made almost 50k, which was very great compared to best prior years of 50-60k. Item 6240 includes Principle insurance benefit cost for LTD, Life, etc., even for instructional staff. Reimbursement received in Feb for staff no longer employed.</p> <p>Regarding the financials – they are pretty straightforward. Our expenses are tracking under budget for the year and we are once again over the \$500,000 mark for cash available for operations which is great considering we have some large expenses on the horizon. I can provide an update on the interim move expenses at the meeting.</p> <p>Eric motions to approve the February and March 2023 financials, Kapil seconds.            → Vote: Kapil, Eric, Deb, Matt, Jesse, Jill in favor, none opposed, Sunita (as staff) abstains per usual.</p>
<p><b>Updates and discussion (5:25-5:45):</b></p> <ul style="list-style-type: none"> <li>● Enrollment 2023-24</li> <li>● Staffing 2023-24</li> <li>● Funding 2023-24 (SSF, ESSER, SIA, Budget 2023-24)</li> </ul>	<p><b>Enrollment:</b> for 2023-2024, over-enrolled at 146 (2 extra K's) and a robust wait list for next year. Received a robust number of applications. Question about weighted lottery, and whether it is achieving goals. Sunita will provide a report and review at future meeting to enable the board to review this data.</p> <p><b>Staffing and Program:</b> All staff are planning to return for next year. Per participatory management framework, staff are having discussions to shape</p>

<ul style="list-style-type: none"> <li>• Development updates (fundraising 2022-23 and beyond)</li> <li>• Board recruitment and open officer positions</li> </ul>	<p>future staffing roles, taking into account their professional development and goals.</p> <p><b>Funding 2023-24:</b> Next year, SSF (State School Fund) will be increased to 90%. ESSER funds will be in their last year, and funds will run out ¾ through the school year, but Emerson will underwrite the remaining portion. SIA funding will start a new 3-year cycle next year.</p> <p><b>Development Updates:</b> Future Strategies. Question about doing a year-end fundraising push. FES has considered a year-end push, and Teacher Appreciation in 2 weeks. Suggestion for Happy Hour or restaurant night to allow the community to get together.</p> <p>Board Recruitment: 6 applicants, interviews planned for May 9-10.</p>
<p>Set Next Meeting (5:45-5:50)</p>	<p>Monday 5/22/23 5-7 pm. Future topics: weighted lottery data.</p>
<p>Public Comment</p>	<p>None. Meeting adjourned 6:20 pm.</p>
<p><b>EXECUTIVE SESSION</b> (6:00-7:00)</p>	<p><i>Executive Session pursuant to ORS 192.660 to conduct deliberations with persons designated to negotiate real property transactions. This portion of the meeting is closed to the public.</i></p> <p>Members Present: Sunita Sandoz, Jesse Sweet, Jill Sorber, Eric Maxen, Deb Brown, Kapil Dev, Matthew Ellis. Guest: Sara Daley, Real Estate Broker.</p> <p>Executive Session called to order 6:20 pm. Adjourned 7:11 pm.</p>

Approved: \_\_\_\_\_